

**VENTURA COUNTY EMPLOYEES' RETIREMENT ASSOCIATION  
RETIREMENT BOARD GENERAL MEMBER ELECTION CALENDAR  
TERM COMMENCING JANUARY 1, 2025, ENDING DECEMBER 31, 2027  
(Election Date is February 3, 2025)**

<b>November 19<sup>th</sup></b>	Elections Announcements to be emailed from VCERA to General members and distributed to county departments via brown mail.
<b>December 2<sup>nd</sup></b>	VCERA to provide a list of all General members who are eligible to run and vote in the election.
<b>December 2<sup>nd</sup></b>	Nomination Packets will be available from the Elections Division of the Ventura County Clerk & Recorder at 8:00 a.m. An appointment to obtain a packet can be made online by going to <a href="http://venturavote.org">venturavote.org</a> .
<b>December 9<sup>th</sup></b>	Nomination Packets must be returned to Elections by 5:00 p.m.
<b>December 9<sup>th</sup></b>	VCERA will conduct random alpha drawing at 9:00 a.m. to determine order of placement of names on ballot. Email results to Elections.
<b>December 23<sup>rd</sup></b>	Elections to provide Candidate Statements and Voting Instructions to VCERA for printing.
<b>January 2<sup>nd</sup></b>	Elections to provide ballots to VCERA.
<b>January 3<sup>rd</sup></b>	VCERA to run Voter List Report of eligible General members after pay period ending December 21, 2024 (PP 2024-26).
<b>January 3<sup>rd</sup></b>	VCERA to deliver voter listings, ballots, and envelopes to GSA for distribution ( <i>VCERA to provide 50 ballots and envelopes to Elections</i> ).
<b>January 13<sup>th</sup></b>	Official ballots, Instructions for Voting, and Candidate Statements to be distributed by U.S. mail to all eligible General members.
<b>February 3<sup>rd</sup></b>	<b>Election Day. Voted ballots must be returned to Elections by 5:00 p.m.</b>
<b>February 5<sup>th</sup></b>	Voted ballots to be counted by Elections at 9:00 a.m. Elections subsequently certifies results and notifies VCERA.
<b>February 17<sup>th</sup></b>	Certificate of Election Results to be received by VCERA for submission to the Board of Supervisors.
<b>February 24<sup>th</sup></b>	Oath of Office to be administered at the February 24, 2025 Board of Retirement meeting.