

VENTURA COUNTY EMPLOYEES' RETIREMENT ASSOCIATION
RETIREMENT BOARD ALTERNATE SAFETY MEMBER SPECIAL ELECTION CALENDAR
TERM COMMENCING UPON CERTIFICATION OF THE ELECTION, ENDING DECEMBER 31, 2026
(Election Date is February 3, 2025)

November 19th	Elections Announcements to be emailed from VCERA to Safety members and distributed to county departments via brown mail.
December 2nd	VCERA to provide a list of all Safety members who are eligible to run and vote in the election.
December 2nd	Nomination Packets will be available from the Elections Division of the Ventura County Clerk & Recorder at 8:00 a.m. An appointment to obtain a packet can be made online by going to venturavote.org .
December 9th	Nomination Packets must be returned to Elections by 5:00 p.m.
December 9th	VCERA will conduct random alpha drawing at 9:00 a.m. to determine order of placement of names on ballot. Email results to Elections.
December 23rd	Elections to provide Candidate Statements and Voting Instructions to VCERA for printing.
January 2nd	Elections to provide ballots to VCERA.
January 3rd	VCERA to run Voter List Report of eligible Safety members after pay period ending December 21, 2024 (PP 2024-26).
January 3rd	VCERA to deliver voter listings, ballots, and envelopes to GSA for distribution (<i>VCERA to provide 50 ballots and envelopes to Elections</i>).
January 13th	Official ballots, Instructions for Voting, and Candidate Statements to be distributed by U.S. mail to all eligible Safety members.
February 3rd	Election Day. Voted ballots must be returned to Elections by 5:00 p.m.
February 5th	Voted ballots to be counted by Elections at 9:00 a.m. Elections subsequently certifies results and notifies VCERA.
February 17th	Certificate of Election Results to be received by VCERA for submission to the Board of Supervisors.
February 24th	Oath of Office to be administered at the February 24, 2025 Board of Retirement meeting.